



Serving those
who serve the public

Further information in
relation to the duties
and requirements of
these posts is available
from the General
Secretary's Office,
Phone (01) 8171529 or
from our website
www.impact.ie.

*IMPACT is an
equal opportunities employer*

ASSISTANT GENERAL SECRETARY (MID-WEST)

INDUSTRIAL RELATIONS OFFICER (DUBLIN)

IMPACT is seeking a permanent Assistant General Secretary who will be headquartered in our Limerick Office. This is a senior post requiring extensive and proven knowledge and experience of employment law and industrial relations practice, considerable experience of negotiations and of representing groups and individuals. It involves the provision of a wide range of trade union services to IMPACT branches and members. The salary payable reflects the senior nature of this post.

In addition we are also seeking an Industrial Relations Officer, on a fixed term contract for up to 3 years. The successful Industrial Relations Officer will be headquartered in our Head Office in Dublin and will carry out a wide range of duties under the direction of the appropriate Assistant General Secretary. Applicants should have knowledge and experience of employment law and industrial relations practice, experience of negotiations and of representing groups and individuals. The salary payable reflects the important nature of this post.

Responsibilities for both posts will include union recruitment and organisation as well as negotiations with employers on all matters relating to members' pay and working conditions. Applicants should have excellent organisational, communications and team-working skills, be self-starters, IT literate, hold a valid full driving licence and have a demonstrable commitment to trade unionism and social justice. Applicants for each of these posts should demonstrate that they possess the necessary skills and experience to successfully perform the role.

If you think you have the experience, skills, drive and energy for either of these demanding roles please apply with a full CV, indicating which of the posts you are applying for, and setting out how your experience and skills meets the requirements of the job to:

**The General Secretary,
IMPACT, Nerney's Court, Dublin 1**

*to be received by midday on
Friday 12th June 2015.*