

Association of
Higher Civil
& Public Servants

Comhlachas na
Seirbhíseach Uachtarach
Stáit agus Poiblí



ASSISTANT GENERAL SECRETARY

VACANCY

The Executive Committee of the AHCPS wish to recruit an Assistant General Secretary.

The suitably qualified candidate should have proven negotiation, judgement and decision-making skills in an industrial relations context. The candidate should have a thorough understanding of public administration, and of current and emerging trends in public service modernisation, change management and pay determination. The successful candidate must have managerial and organisation skills, communication, leadership and team working skills.

Remuneration will be at civil service Assistant Principal (Higher Scale) level plus 10%.

Application form and further information and details regarding this post are available from the Association's website, www.ahcps.ie or by email from info@ahcps.ie or by phone at 01 – 6686077.

The closing date for receipt of completed application forms is 2pm on Friday 14 November 2014. Interested applicants are advised that this closing date will be strictly observed. Short-listing of candidates may apply.

The AHCPS is an equal opportunity employer.